SUBJECT: Upcoming Water Action Volunteers Training on (Date)

(optional: attach an agenda)

Dear WAV stream monitoring volunteer,

Thank you for registering for our upcoming spring field training to become a WAV stream monitoring volunteer!

This email is to confirm your registration for the (your local organization) and Water Action Volunteers Baseline Monitoring Training that will be held on **(date)** from **(time range).** The field training is located **(location name and address).** (insert directions, map, parking information, etc.)

Registration and check-in will begin at (time) with our training starting at (time).

**Prior to this training, please set aside 1-2 hours to complete the Online Introduction to WAV Baseline Monitoring** which can be found here: <https://canvas.wisc.edu/courses/172203>. This course provides an overview of the WAV program and the science behind the baseline monitoring parameters in a learn at your own pace setting.  Being familiar with WAV and the monitoring science and methods prior to the in-person field training will make this training more beneficial for all participants.

**What to bring to the training:**

* Water bottle and snacks
* Lawn chair or camp stool *(optional)*
* Pencil/pen and clipboard *(optional)*
* Hip-boots or waders if you have them; in some cases if you do not, old tennis shoes can be worn in the stream, but this is dependent on stream temperature, depth and flow.
* Appropriate clothing and layers for the weather, such as rain gear, sun screen/hat, and insect repellent.

**Liability waiver:**All participants will be required to sign a liability waiver when they arrive at the training site to participate in the monitoring program.

**Have you chosen or been assigned a monitoring site for the year**?  
Assistance is available to help you identify a safe, wadeable and accessible monitoring site, if you do not already have one. If your site is on private property, you must get permission from the landowner.

If you have any questions, please call me at (phone number) or email me at (email address). Thank you for your commitment to the health of our local waters - I look forward to seeing you on (date)!